

Brisbane Hockey Management Group Inc

Fundraising & Event Opportunities for Hockey Clubs

BHMG Inc runs the Brisbane North Hockey Centre at Burringbar Park. The canteen, vending machine, pro-shop and liquor licence are run by Kedron Wavell Services Hockey Club with a percentage of the net profits plus running costs being paid to BHMG. This payment is part of the revenue stream to maintain and upgrade the facility. To encourage the hockey community and in particular clubs who use the BNHC Burringbar Park to enjoy and promote the facility we offer the following opportunities. **Clubs must apply in writing to the BHMG Board for permission to conduct any of the activities listed.**

1. **Club Day:** To encourage club members, particularly juniors to attend senior matches at the BNHC, Burringbar Park.
 - Where a club has 2 or more teams playing in a row on a given day, they may apply in writing to hold a club day.
 - If permission is granted the club will be able to supply free of charge a small incentive for their members to attend. These incentives must be detailed in your request and be at no charge. They may include a soft drink, chips, lollies plus any promotional materials eg Stickers etc.
 - No profit may be made from this venture.
 - Individual clubs will only be given a maximum of two occasions to do this in a season.

2. **Club Carnival:** To encourage use of the turf outside normal peak season.
 - During the off-season and non-fixture days. The off-season is classed from October to February.
 - Where a club books the facility for a minimum of 8 hours in one day or a weekend in the off-season to conduct a club carnival or similar.
 - They may supply a BBQ, soft drinks, and general foodstuffs.
 - No alcohol can be served, unless by negotiation with the Liquor Licence holder, to organise the provision of alcohol for the event.
 - If permission is granted the club is to supply all equipment necessary and ensure WPH&S and Hygiene standards are met.
 - Any profit from this venture may be kept by the club.
 - Club or Sponsor signage - permission must be requested to put up any signage for the duration of the event. Details of this signage must be provided in the written request for the event. All signage must be removed at the conclusion of the event.
 - Individual clubs will only be given a maximum of two occasions to do this in the off-season.

3. **Club Training:** to provide a service when the canteen is not open and provide a fundraising opportunity for clubs that use the facility.
- Clubs may apply to run a sausage sizzle/BBQ and sell soft drinks on their scheduled training night.
 - No alcohol sales are permitted.
 - BHMG will supply a BBQ, however the club is to supply a gas bottle and all other food, supplies and equipment necessary.
 - The BBQ and area used must be left in a clean and tidy state.
 - The club must ensure WPH&S and Hygiene standards are met.
 - Any profit from this venture may be kept by the club.
 - Clubs will be given approval based on and proportionate to their total usage of the facility.
4. **Clubroom Bookings:** to utilise the clubroom for fundraising or other activities.
- The clubroom is available for all users of the facility during normal training and fixtures.
 - A Club may apply to hold a fundraising function at the facility outside fixture or training times.
 - If permission is granted, they may supply a BBQ, soft drinks and/or general foodstuffs.
 - No alcohol can be served, unless by negotiation with the Liquor Licence holder, to organise the provision of alcohol for the event.
 - If permission is granted the club is to supply all food, supplies and equipment necessary and ensure WPH&S and Hygiene standards are met.
 - Bookings are limited to four-hour blocks and the cost of hire is \$50.00 + GST.
 - The clubroom and surrounds must be left clean and tidy after the function, or a cleaning fee will be charged.
5. **Raffles:** clubs/associations may apply in writing to BHMG to conduct a raffle at the facility when they have booked training, a carnival or development day or when they have been allocated fixtures. The application to have a raffle must provide the following information:
- Exact date/s and time/s selling will be conducted at the venue.
 - Type of fundraising eg: Raffle or Art Union.
 - Advertising or promotional material to be used at the venue.
 - Price and number of tickets.
 - Prizes and value.
 - Drawing date.

If permission is given then within one week of the raffle being drawn a notice advising the Raffle holder, drawn date & the winners must be placed on the BP noticeboard.