

BRISBANE MANAGEMENT HOCKEY GROUP INC.

1ST ANNUAL REPORT

2009



PRESIDENT: Greg Swann

SECRETARY: Kathy Proctor

TREASURER: Paul Saunders

COMMITTEE: Ian Harcla, Ann King, Karin Walduck

BCC: Cr Fiona King; Melanie Rodrigeous

BHMG INC

BRISBANE HOCKEY MANAGEMENT GROUP INC

ABN: 17 153 939 898

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Dedicated to a better Brisbane

PRESIDENT'S REPORT

The past year has been one of consolidation following the establishment of Brisbane Hockey Management Group and the completion of negotiations with Brisbane City Council to lease Burringbar as a hockey venue. The lease for Burringbar for an initial 12 month period is now held by the Brisbane Hockey Management Group Inc (BHMG) an association between Brisbane Hocket Association (BHA), Brisbane Women's Hockey Association (BWHHA) and Kedron Wavell Services Hockey Club. The formation of Brisbane Hockey Management Group Inc meets Brisbane City Council requirements for an association to be responsible for the on-going management of Burringbar Park as a sporting venue and an organisation representative of hockey interests to manage and improve Burringbar. While this brings closure to the impacts on Burringbar from the demise of ShawSportz, much remains to be done.

The priorities for BHMG since taking over the lease have been to run the centre on a commercial basis to test its financial viability before committing to a longer lease and to bring the maintenance of the centre back up to an acceptable standard. In this regard it is pleasing to report that BHMG operated at a modest profit to the end of the 2009 season and achieved an improvement in the maintenance and operation of the centre. The operation of Burringbar on a commercial basis and the achievement of a modest profit indicate that Burringbar can be run as a profitable concern which also augurs well in terms of providing a base for funding a new artificial surface.

Going forward into 2010 BHMG faces challenges to improve Burringbar, of which the major challenge is the replacement of the artificial surface which is close to the end of its life as a high standard hockey playing surface. Maximisation of income through turf and grass field hire in conjunction with control of operating costs is an important factor in ensuring the future of BHMG and Burringbar as well as contributing to the viability of turf replacement.

The achievements this year would not have been possible with the continuing commitment and work of our Secretary, Kathleen Proctor and Treasurer, Paul Saunders. Both have key roles within their associations and have also worked hard to establish the BHMG operation of Burringbar Park. In particular, thanks to Paul for his extensive work, including the valuable time away from his business to implement much of the maintenance and staffing arrangements and to Kathleen for the organisation of BHMG business. Thank you also to all members of BHMG for their contributions in many ways and willingness to undertake the many tasks involved.

In closing I would also like to acknowledge the support and involvement of Ms Fiona King, Councillor for Marchant Ward for Brisbane City Council and Council representative on BHMG. Fiona's involvement and her support for the erection of a protective fence at the car park end of the field supported by funding through the Council's local community initiatives fund is acknowledged and appreciated.

Greg Swann
PRESIDENT

SECRETARY'S REPORT

What an interesting 18 months it has been. With the collapse of ShawSportz, many meetings were held and attended by all interested parties. The BCC facilitated many of these meetings and worked with many sports to find a way forward.

After numerous meetings and submissions, it was agreed with the BCC that a new entity Brisbane Hockey Management Group Inc (BHMGI) would be formed to take over the management of the hockey facility at Burringbar Park. This group utilised the experience of the two hockey governing bodies in Brisbane (BHA and BWA) and the home club of KWSHC.

In February 2009 the Constitution of the new Incorporated Association was approved and preparation was made to take over the running of Burringbar Park. While there was some delay in regard to the BCC Licence to run the facility, BHMGI finally took over the reins in May 2009.

With all members of the BHMGI committee already holding significant positions in State, Regional and Club Hockey, tasks were allocated to spread the load. It should be noted that we would not have succeeded in our first year, without the cooperation of all the committee members and their striving to achieve a common goal of a hockey facility for Brisbane hockey players.

We continue to work to provide a high quality facility and plans and strategies are being put in place to prioritise works required to achieve this. None more so urgent than the replacement of the turf surface. As the Sinking Fund for the turf replacement disappeared with the collapse of ShawSportz, we will need all levels of government to assist to get this facility back on track. We are continuing to work with the BCC to achieve this. The facility has been cleaned and provision made to extend the protective fence at the carpark end of the playing field. We gained assistance through Cr Fiona King, Councillor for Marchant Ward and the Lord Mayors Suburban Initiative Fund and the Kedron Wavell Services Club to achieve this, for which we are very thankful.

It should be noted that Paul Saunders took on a huge load with the practical set up of BHMGI at Burringbar Park. As treasurer, he organised all purchases, equipment, utilities and the staff and well as invoicing, payments, wages and when necessary opening and closing the facility. While his personal business may have suffered due to the time he spent on BHMGI activities, his ability to do things during "business hours", took a great pressure off the rest of the committee, thank you Paul for your dedication to this.

It is difficult to ascertain our exact position as we only controlled the facility from May to September in our first year, but the financial position appears positive at this point. We will have a greater ability to plan for the future at the end of 2010 after a full year of trade.

We are still working on fine tuning the processes to maximise gain and minimise effort on behalf of our volunteers and staff.

Kathy Proctor
SECRETARY

TREASURER REPORT

FINANCE

The audited 2009 Financial Statements of Brisbane Hockey Management Group Inc., for the period beginning 1st May 2009, ending 30 September 2009, are submitted and appear in this Annual Report.

The three entities comprising BHMGM, namely Brisbane Hockey Association, Brisbane Women's Hockey Association and Kedron Wavell Services Hockey club, initially loaned start up finance to the group.

Considering the trading period of five months, the financial position of the group, against the background of the initial Budget forecast, is reasonable, with a few unknowns. A sustained period without a regular income, at the beginning of the next financial year will erode the reserves moving into the first full year of operations.

My thanks to Susan Johnston for taking control of the accounts, Kathryn Duggan for her managing of the bookings and Kathy Proctor for her insightful overview.

FACILITIES, EQUIPMENT, STAFF

The facility has been maintained, cleaned and supervised to enable it to function as a professional operation. Whilst there are still some issues to be addressed and rectified, the purchase of a motor mower, grass trimmer, line marker certainly contributed to the neat, over-all appearance of the surrounds. A grant to obtain a larger tractor, is presently awaiting resolution. The new, higher safety fence at the car park end of the artificial field is in train and replacement of goal net back boards and training circles are planned before the commencement of full training in 2010. Thank you to the BCC Suburban Initiative Fund and the KWSC for their contributions towards the safety net.

Finally, after an eight month journey, it can be recorded that the electricity costs for the Burringbar facility, have been tendered out to the electricity industry and a contract price agreed for the next three years.

Staff interviews were initially conducted for a full time supervisor and two casual supervisors – thanks to Kathy Proctor and Ann King for their time and expertise in accomplishing this task. Sheldon Walz, Kim Abbott and Peter Collins were subsequently employed, in the respective positions and our thanks for their efforts in maintaining the facility. Shirts, highlighting that the supervisors were facility staff members were supplied. The full time supervisor has reverted to a casual position, as of November.

I would like to record my thanks to all my fellow BHMGM board members, who have combined their immeasurable input into BHMGM Inc, whilst maintaining their not inconsiderable roles within the Queensland and Brisbane hockey communities.

Paul Saunders

FINANCE & FACILITIES

GRANTS

Given that no funds were received from Council following the takeover of management of Burringbar Park in May 2009, BHMGM applied for two funding grants for capital works:

- (i) Erection of barrier netting at the southern end of the turf field to minimise balls flying into the carpark and damaging vehicles. BHMGM received \$8,000 from the Lord Mayor's Suburban Initiative Fund. Kedron Wavell Services Club also committed \$2,500 to the project which has an expected total cost of approx \$13,500.
- (ii) Replacement of the ride-on mower which is used by BHMGM staff to maintain the grass fields and surrounding areas. A grant application has been submitted to the Gambling Community Benefit Fund but no response has been received to the date of this report.

BHMGM will be seeking grant funding for the replacement of the turf pitch during 2010. The pitch is showing signs of disrepair and will require replacement at the end of the 2010 winter season. It is hoped sufficient funding will be available from grants as BHMGM has no available source of funding for such a large project which will require a minimum spend of \$400,000.

CANTEEN

Kedron Wavell Services Hockey Club (KWSHC) had operated the canteen at Burringbar Park for many years under various arrangements with the previous license holders – ShawSportz and BCC.

Under the new licence with BCC, BHMGM may contract out the operations of the canteen. The Board elected to continue the canteen operations through KWSHC under a profit sharing arrangement. BHMGM would receive a 10% share of the profits of the canteen after taking into account the costs of canteen supplies, canteen buyer's costs and any other direct costs but not including the costs of any persons who operate the canteen when it is opened.

Revenue and expenses for the canteen for the period 1 May to 30 September 2009 were:

Gross Revenue			42,487.69
Expenses:	Canteen supplies	18,214.72	
	Canteen Buyer (22 weeks)	2,820.62	
	Electricity	3,159.72	24,195.06
Net Takings			\$18,292.63
10% Profit Share			\$1,829.26

KWSHC operated the canteen for 22 weeks during the period for 27 hours per week with two persons manning the canteen for a total man hours of 1,188.

Ian Harcla

GRANTS & CANTEEN

**BRISBANE HOCKEY MANAGEMENT GROUP INC
COMMITTEE OF MANAGEMENT**

On behalf of the Management Committee I present their Report on the Accounts of the Association for the year ended 30 September, 2009.

The following persons hold office at the date of this report:

Greg Swann (President), Kathleen Proctor (Secretary), Paul Saunders (Treasurer), Karin Walduck, Ian Harcla, Ann King.

ACTIVITIES

The principal activities of the association are to run the Burringbar Park sporting facility.

RESULTS

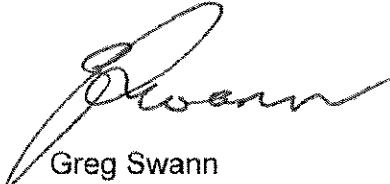
The activities of the Association for the year ended 30 September 2009 resulted in a profit of income over expenditure of \$47366.01.

STATEMENT BY THE MANAGEMENT COMMITTEE

In the opinion of the Management Committee

1. The Statement of Income and Expenditure gives a true and fair view of the surplus of the association for the year ended 30 September 2009.
2. The Balance Sheet gives a true and fair view of the state of affairs of the Association as at September 2009.
3. As at the date of this statement there are reasonable grounds to believe that the Association will be able to pay its' debts as and when they fall due.

Signed this 10th day of November 2009 in accordance with a resolution of the Management Committee.


Greg Swann
President


Paul Saunders
Treasurer

Brisbane Hockey Management Group Inc
ABN 17 153 939 898
Profit & Loss Statement
For the Year Ending 30 September 2009

Income	
Rent Hire and Lease Revenue	
Facility Hire	\$82,528.42
Other Revenue	
Other Revenue	\$3,323.03
Total Income	<u>\$85,851.45</u>
Less Operating Expenses	
Materials and Services	
Cleaning	\$14.55
Advertising	\$349.09
Bank Fees	\$78.50
Electricity	\$8,123.06
Gas	\$158.41
Fuel	\$24.55
Printing	\$387.73
Stationery	\$77.27
Waste Disposal	\$488.68
Telephones	\$308.19
Licences, Fees & Permits	\$1,045.73
Materials	\$2,902.14
Total Materials and Services	<u>\$13,957.90</u>
Property Plant & Equipment	
Maintenance - Buildings	
Programmed Provisions Internal	\$975.16
Maintenance - Grounds	\$27.27
Maintenance - Plant & Equip	\$1,713.20
Total Property Plant & Equipment	<u>\$2,715.63</u>
Financial Costs	
BAS Rounding	(\$0.28)
Insurance Premiums	\$1,059.12
Total Financial Costs	<u>\$1,058.84</u>
Labour Costs	
Staff Amenities	\$555.04
Wages & Salaries	\$18,081.41
Workers Compensation	\$706.80
Other Employer Expenses	\$1,551.16
Total Labour Costs	<u>\$20,894.41</u>
Total Operating Expenses	<u>\$38,626.78</u>
Operating Profit	<u>\$47,224.67</u>
Other Income	
Interest Income	\$141.34
Total Other Income	<u>\$141.34</u>
Net Profit / (Loss)	<u><u>\$47,366.01</u></u>

This statement is to be read in conjunction with the attached compilation report.

Brisbane Hockey Management Group Inc
ABN 17 153 939 898

Balance Sheet
As at 30 September 2009

Assets

Current Assets	
Cash On Hand	
Cheque Account	\$46,268.21
Undeposited Funds	\$300.00
Total Cash On Hand	<u>\$46,568.21</u>
Investment Accounts	
Web Saver 20864913	\$10,137.84
Total Investment Accounts	<u>\$10,137.84</u>
Trade Debtors	<u>\$19,020.33</u>
Total Current Assets	<u>\$75,726.38</u>
Total Assets	<u>\$75,726.38</u>

Liabilities

Current Liabilities

Prepaid Capital	
Brisbane Hockey Association	\$7,635.75
Brisbane Womens Hockey Assoc	\$5,000.00
KWS Hockey Club	\$5,000.00
Total Prepaid Capital	<u>\$17,635.75</u>
Trade Creditors	\$1,742.60
GST Liabilities	
GST Collected	\$7,758.64
GST Paid	(\$1,287.78)
Total GST Liabilities	<u>\$6,470.86</u>
Payroll Liabilities	
Payroll Accruals Payable	\$2,511.16
Total Payroll Liabilities	<u>\$2,511.16</u>
Total Current Liabilities	<u>\$28,360.37</u>
Total Liabilities	<u>\$28,360.37</u>

Net Assets \$47,366.01

Equity

Current Year Earnings	\$47,366.01
Total Equity	<u>\$47,366.01</u>

This statement is to be read in conjunction with the attached compilation report.

Brisbane Hockey Management Group Inc
ABN 17 153 939 898
Notes to and forming part of the Financial Statements
for the Year Ended 30 September 2008

Note 1 - Statement of Significant Accounting Policies

These financial statements are general purpose financial statements. They have been prepared in accordance with Accounting Standards and other mandatory professional reporting requirements and the Corporations Law. The financial report has also been prepared on an accruals basis and is based on historical costs and does not take into account changing money values or, except where stated, current valuations of non-current assets. Cost is based on the fair values of the consideration given in exchange for assets. The accounting policies have been consistently applied, unless otherwise stated.

Brisbane Hockey Management Group Inc
ABN 17 153 939 898
Compilation Report

On the basis on information provided by the Brisbane Hockey Management Group Inc. ("the client"), we have compiled in accordance with APS 9 "Statement on Compilation of Financial Reports" the general purpose financial report of the client for the period ended 30 September 2009 as set out in the attached pages.

The Client is solely responsible for the information contained in the general purpose financial report.

Our procedures use accounting expertise to collect, classify and summarise the financial information, which the Client provided, into a financial report. Our procedures include verification or validation procedures.

To the extent permitted by law, we do not accept liability for any loss or damage which any person, other than the Client, may suffer arising from any negligence on our part. No person should rely on the general purpose financial report without having an audit or review conducted.

The general purpose financial report was prepared exclusively for the benefit of the Client. We do not accept responsibility to any other person for the contents of the general purpose



Charles Standford & Associates
346 Bilsen Road
Geebung Qld 4034
DATED: 30 October 2009

**INDEPENDENT AUDIT REPORT TO THE MEMBERS OF
BRISBANE HOCKEY MANAGEMENT GROUP INC.**

I have audited the Statements of Income and Expenditure and Balance Sheet, being special purpose financial reports, of Brisbane Hockey Management Group Inc. for the year ended 30 September 2009.

The Committee is responsible for the preparation and presentation of these financial reports and the information they contain, and has determined that the basis of accounting used in their preparation is appropriate to meet the needs of the members. I have conducted an independent audit of the financial report in order to express an opinion to the members of the Committee on its preparation and presentation. No opinion is expressed as to whether the basis of accounting used is appropriate to the needs of the members.

The financial report has been prepared for distribution to the members. I disclaim any assumption of responsibility to any person other than the members for reliance on this report, or on the financial report to which it relates, or for any purpose other than that for which it is prepared.

My audit has been conducted in accordance with Australian Standards. My audit procedures included examination, on a test basis, of evidence supporting the amounts and other disclosures in the financial report and the evaluation of significant accounting estimates. These procedures have been presented fairly in accordance with the basis of accounting used.

The audit opinion expressed in this report has been formed on the above basis.

AUDIT OPINION

It is my opinion that the financial report of the Brisbane Hockey Management Group Inc. for the year ended 30 September 2009 has been properly prepared so as to present a true and fair view of the Committee's financial position as at that date.



R.A. Martin PNA
28 October 2009