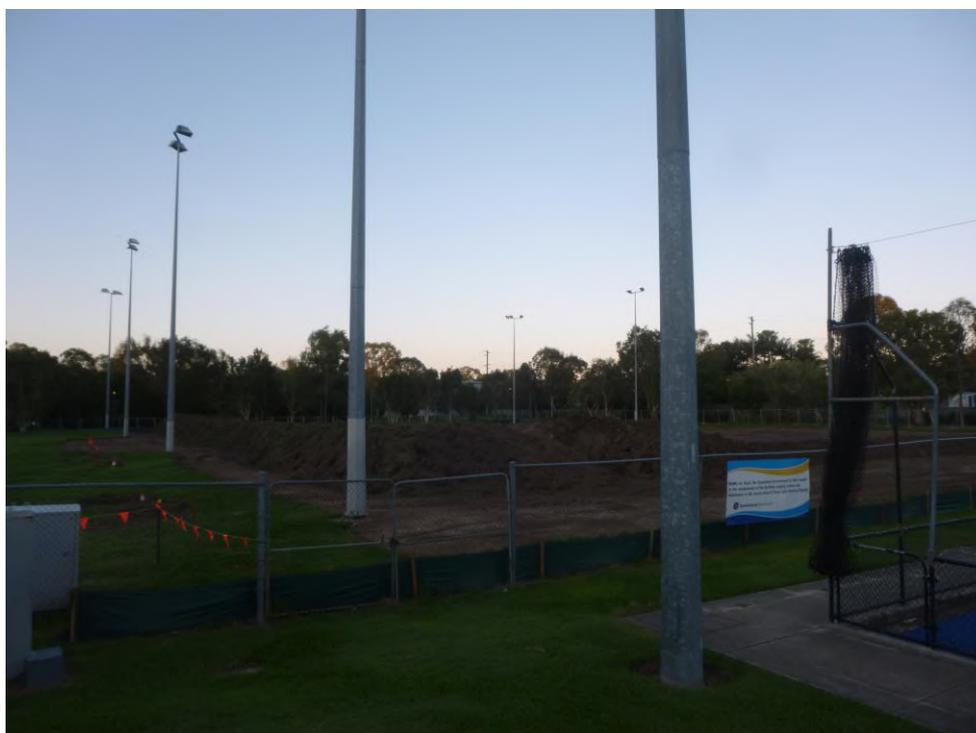


BHMG INC

BRISBANE HOCKEY MANAGEMENT GROUP INC



2018 Annual Report



Australian Government

Department of Infrastructure and Regional Development



**Queensland
Government**



dedicated to a better Brisbane

Brisbane Hockey Management Group Inc.

Tenth Annual Report

President: Greg Swann

Secretary: Kathleen Proctor

Treasurer: Ron Marsden

Committee Members: Ian Jones, Amanda Paech, Karin Walduck

Committee Guests: John Giles, Ian Harcla, Todd Fuller

Brisbane City Council Marchant Ward: Cr Fiona King

Facility Supervisor: John Goodall

Casual Facility Supervisors: Robyn Sneddon, Lisa McBurnie

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PRESIDENT'S REPORT

This year has been dominated by planning and commencement of the second artificial surface at Burringbar, while continuing the improvement and maintenance of the centre within a stable facility and financial management framework. 2018 was our ninth full year of operation of the centre as Brisbane Hockey Management Group Inc. (BHMG) since commencing part way through the 2009 season.

Grants to build the new artificial surface have been provided by Brisbane City Council (\$1 million) Commonwealth Government (\$300,000) announced in 2013 and the Queensland Government under its Get Playing Places and Spaces program (\$127,115) for upgrading lighting. Our sincere thanks go to the Commonwealth Government, Brisbane City Council and the Queensland Government for these grants which make the provision of a second artificial surface at Burringbar a reality.

2018 has been a busy year with finalisation of plans and specifications for the new field and addressing issues associated with subterranean structural problems of the site. At the time of writing additional excavation and water treatment filling and drainage has just been completed allowing regular construction to continue. Construction commenced at the beginning of November with the second turf planned to be in operation by late April 2019.

Revenue from Westfield for the use of the bottom field for staff parking during construction at the Chermside Shopping Centre is being used to assist with the new artificial surface and in particular the refurbishment of the bottom field. Spoil from construction of the new field is being used to raise the level of the field to alleviate water inundation prior to re-establishing a grass playing surface.

The cost of the new artificial surface is higher than budgeted due to the poor subterranean conditions which resulted in higher civil construction costs to prepare the site for installation of the AC layer and new surface. The shortfall in available funds to complete the project has been guaranteed by the three member associations, Brisbane Women's Hockey Assn., Brisbane Hockey Assn., and Kedron Wavell Services Hockey Club up to \$100,000.00 each. Thank you to the member organisations for enabling the new artificial surface to proceed. It goes without saying that every effort has been made to reduce costs within the project with a downside being that some ancillary facilities will have to come later. Structural requirements for these ancillary facilities have been included in the civil works.

New seating for the canteen area and on the eastern side of the field was installed following obtaining a grant from the Community Benefit Fund. Unfortunately, a grant for further spectator facilities (a viewing deck) has continued to elude us. The current plans for a viewing deck will be reviewed after the completion of the new field before seeking further funding to provide the best viewing options for both fields.

The facility continues to be maintained and improved with costs incurred due to its age and wear and tear. Field fencing and safety barriers were further upgraded in 2018.

Security at Burringbar is a concern with break-ins and the subsequent theft of property continuing to impose costs on BHMG. Security options continue to be examined.

The provision for the second artificial surface is good news for both BHMG and the Brisbane Hockey community as it will provide more field time for training and fixtures, benefitting junior male and female players in particular.

While the financial viability of Burringbar is strong, cost pressures continue to be experienced, in particular for electricity and water. Changes to the way electricity charges are applied continue to see high electricity costs to BHMGM, not for usage that we can control, but for network connection charges. Negotiations with the power supplier were undertaken in 2017 to reduce electricity costs and in 2018 a Power Factor Correction (PFC) unit on a four year no interest repayment plan and a four year supply agreement at lower charge rates was completed. The PFC reduces the network charges by reducing the peak demand charge and will result in significant savings. The new field will also have LED lighting to reduce electricity usage. Following a Brisbane City Council inspection a new switchboard has to be installed due to the deterioration of the original switchboard. Brisbane City Council have advised that they will provide a replacement switchboard that is yet to be installed and it is to then be upgraded to support the additional electrical requirements for the new field.

In addition to the second artificial surface, the priorities for BHMGM in 2018 and going forward are to continue to run the centre on a commercial basis to ensure self-sufficiency, maintenance of the facility and to make provision for the next replacement of the existing artificial surface as well as progressive improvement of the facility. A range of maintenance issues can be expected to continue – many of which are costly to resolve.

Maintenance of the facility continues to be good with the grounds and facilities being clean and presentable. Thank you to our Facility Manager, John Goodall, and his team for your commitment to the good maintenance and operation of the centre.

A facility development strategy continues to be developed to guide future improvements to Burringbar. High priority items are planning for supporting infrastructure (change rooms, viewing facilities etc.) for the new artificial surface and how this can be best integrated with existing facilities and their improvement. The construction of a viewing deck to improve spectator amenity remains a priority dependent only on grant funding. Refurbishment of the remaining grass field is a high priority to provide a quality field to support grass hockey training.

BHMGM continues to face the continuing conflict of providing a turf facility for Brisbane Hockey at the lowest cost practicable while maintaining and improving Burringbar and saving the funds required for turf replacement. The cost to players for turf hire is acknowledged, however, BHMGM has to balance this within its financial responsibilities to provide for the upcoming replacement of the existing turf and the cost of the continued operation and maintenance of Burringbar. This is reflected in the hire fees for use of the turf fields which is the major income source for BHMGM.

The achievements this year would not have been possible without the continuing commitment of the Committee and particular mention is made of the work of our Secretary, Kathleen Proctor and Treasurer, Ron Marsden. Both have key roles within their associations and have also continued to work hard to establish and improve the BHMGM operation of Burringbar Park. Ian Harcla also continues to make a significant contribution in identifying and progressing applications for available grants. The continuing commitment and work of representatives on BHMGM is appreciated.

I would like to give a special mention to John Giles, Project Manager for the provision of the new field, for his continuing strong support to BHMGM. John has provided invaluable advice and expertise in guiding BHMGM through the complex requirements and his willingness to provide assistance on issues associated with the Burringbar facility is much appreciated.

In closing, BHMGM is looking forward to an exciting and fulfilling 2019 as the second artificial surface becomes a reality.

Greg Swann
President

SECRETARY'S REPORT

Our AGM was held on December 14th 2017 our Board was elected unopposed, Greg Swann continued as President, and Amanda Paech was appointed as a new Board Member from KWSHC replacing Peter Gaddes. The following guests attended the AGM and were asked to attend all meetings in 2018: Todd Fuller the new BHA President; Ian Harcla to continue his work with grant applications and acquittals; and John Giles from John Giles and Associates – Architects - Project Managers – Town Planner for his essential work as the Project Manager on the second turf project.

Our general meeting following the AGM saw us discuss:

- 2018 Budgets & Fees - approved
- Electricity and introducing a PFC Unit to reduce this escalating cost
- Replacing the Hot water System
- Facility maintenance, staff and bookings
- The second Turf Project – planning and funding
- Training roster when the new turf came online.
- Checking and Updating of the Rules, Policies and Procedures

2018 it is fair to say has been dominated with the planning for the second synthetic field at Burringbar Park. We had hoped that the turf would have been completed by April 2018, but many obstacles had to be overcome throughout the season. All members of the Board have been valuable in this endeavor, but it is to Board guests John Giles and Ian Harcla who a huge debt of appreciation must be extended. John has allowed us to steer through the myriad of requirements to start this project; and Ian Harcla's commitment to finalizing the grants with the Federal, State and local government has been invaluable. Ian has to keep all levels of government up to date on progress and expenditure, so his work on this with John Giles and Ron Marsden has kept our project reports up to date. Thank-you gentlemen. The grants however will not cover the full cost, and the 3 groups who make up BHMG have agreed to supplement the funds by up to \$100,000.00 each as needed to get the basic project completed. Further grants will be required to complete the project.

Facility Manager John Goodall maintained the facility to a high standard during 2018. Thank you John, Lisa & Robbie for your hard work in this, although the facility is now getting older, we are proud that it is always presented in the best light possible. Thank you also to the Community Gambling Benefit Fund which provided a grant for seating around field 1. This now allows some comfortable viewing at our facility. We also installed safety netting along the sides of field 1.

KWSHC continued to run the canteen to allow our patrons to purchase quality product at reasonable prices. All money raised from the canteen stays in our sport, so we encourage you to utilize the facilities provided. Thank you to KWSHC for your work with this. The canteen is limited in space and storage, but we appreciate what KWSHC do within these limitations.

Thank you to all members of the Board and guests for your attendance at meetings and commitment to BHMG. Thank you also to Kim Rendell (BHA) for looking after the mail and website for BHMG.

We hope 2019 sees the early completion of the second turf & the grass field.

Kathy Proctor
Secretary

TREASURER REPORT

I have pleasure in submitting on behalf of the Board of Management of the Brisbane Hockey Management Group Inc the financial statement of the Club for the year ending 30th September 2018.

New Turf Field:

At the time of writing this report, a contract has been accepted. This has been a long and tedious task for the Board especially our project Manager, John Giles and Ian Harcla, our grant wizard. John has had to overcome several obstacles in his path and Ian Harcla has had to deal with the government departments. Furthermore, due to unforeseen circumstances, a shortfall of approx \$300,000.00 has been reported in the project funds. Fortunately, the three entities forming BHMG: BHA, BWHA & KWSHC have guaranteed to fund any shortfall. The funds provided will be in the form of commercial long-term loans. Hopefully, the new turf will be up and running in the new year.

Grass Field Restoration - Scentre (Westfield):

At present this fund has \$87,645.45 down from the opening balance of \$191,245.45 as follows:

Open Balance:	\$191,245.45
Transferred to Sinking Fund:	(\$100,000.00)
Irrigation Expense:	(\$3,600.00)
Closing Balance:	<u>\$87,645.45</u>

Sinking Fund:

At present this fund has \$250,000.00 - an increase of \$150,000.00 since 2012.

\$100,000.00 from Grass Field Restoration - Scentre (Westfield)

\$50,000.00 from Gross Profit 2018

Water and Electricity:

As reported last year, these continue to be our major expense. The electricity costs are down a little due to the installment of a power correction system. Hopefully, the governments will find a solution to the exorbitant cost of water.

Profit / Loss Y/E 2018:

I am pleased to advise that the running of the centre returned a gross profit of \$62,680.14. Of this amount, \$50,000.00 was transferred to the sinking fund leaving a nett profit of \$12,680.14.

Current Turf Fields:

The life of this turf is coming to its end. At this stage with only \$250,000.00 in the sinking fund, we do not have sufficient funds to re-turf this field unless the Governments come to the party. This will be a priority for the Boards as soon as the new turf is completed.

Canteen:

This continues to be run by Kedron Wavell Services Hockey Club under contract. BHMG sincerely thank KWSHC for this service given to the hockey fraternity. Hopefully, when finances are available, I would like to extend the area of the canteen from a bolthole to a reasonable workable area.

On behalf of BHMG, I would like to sincerely thank John Giles and Ian Harcla for their service to the new turf project.

Also, to John Goodall, our facilities Manager and Susan Johnston, our Accounts Administrator, many thanks for your efficiency in carrying out your duties.

To my fellow Board Members especially to Kath, my sincere thanks for your assistance.

Ron Marsden
Finance & Facilities



EQUIPMENT, STAFF AND FACILITIES REPORT

- 1. INSURANCE CLAIMS:** This year we were required to lodge an insurance claim due to severe damage that was inflicted on the lighting mast on the Southern/Western side of the ground closest to the Kedron Wavell carpark. Ron attended to this and all necessary works were completed by Steve Lambert (ASL Electrical). Also as part of the claim replacement solenoids were required for 9 of our fourteen (14) sprinklers.
- 2. EQUIPMENT:** All equipment on site is in sound working condition. As like 2017 all goal nets will be repaired as required. We have had to order some net clips from SCS Pty Ltd (Southern Cross Sports) in order for this to be done. During the year we were required to have some major work done on our Ferris Zero turn ride on mower. This was at a cost of some \$2500. It was noted that the mower was not on any regular maintenance program during previous years. This has now been changed and will be regularly serviced on a six (6) monthly basis, with the next service due in January 2019.
- 3. LIGHTING:** Lighting of the 'main field' came under criticism earlier in this year's season from a few players, due to the limited lighting level in the scoreboard corner of the field. This was fixed with an additional fixture being added to the mast in order to increase lighting levels in that area of the field. This work was conducted during routine work performed by ASL Electrical. Currently we have five (5) bulbs out, 3 on the eastern side of the main field and 2 on the Western side of the main field. These have been scheduled for replacement by ASL Electrical prior to scheduled training commencing in 2019.
- 4. SECURITY:** After our insurance claim was lodged/finalised we had security lighting mounted on the four (4) lighting masts on the Eastern side of the main field and on the canteen wall in the congregation area just inside the main gate.
- 5. PAINTING/CLEANING:** Both dressing rooms were painted (white/grey) which has had a massive effect on the overall condition and made them a lot brighter. These will be 'touched up' during this off season as well as the umpires room, first aid room and all toilets inside the clubs house being painted during this off season. Cleaning of the facility is an ongoing requirement, and as like 2017, all pathways and walls will be high pressure cleaned prior to the commencement of Season 2019.
- 6. STAFFING:** This season saw staffing changes, with Andrew Dawson finish as result of completing University studies and gain full time employment. Likewise, Ashlyn McBurnie moved on to due to University commitments and playing commitments with her club hockey. We thank them both for their contribution to the running of the facility. Therefore Lisa and I as Facility Managers along with Robyn Sneddon looked after the running in 2018. And a successful year it was, with Ron Marsden (Treasurer) seeking to reduce wages costs. Through hard work and sound scheduling we were able to save in the vicinity of \$3500.
- 7. PRE-SEASON 2019:** Again like 2018, Pre Season bookings for training in 2019 is strong and again like 2018 clubs will need to understand that there will be a degree of flexibility required by all until the second turf field is completed and ready for use. As like this year an email will be sent to all clubs outlining what is going to occur for the start of the coming season (2019) around the Training Schedule.

8. GENERAL: This year has been, in our minds, a very successful year. From the installation of the new seating on both sides of the ground, to the painting of the dressing rooms, to the purchase of the sports cushions for patrons, the gas heaters (kindly donated by John and Tracy Davis) and the overwhelming response to cleanliness of the toilets and in particular the supply of ladies sanitary items. We envisage that Season 2019 will be bigger and better year, what with the implementation of a second field which brings with it a greater use of the facility and larger attendance numbers. Finally, Lisa and I would sincerely like to thank Kath and the board for their continued support and encouragement.

John Goodall
Facility Manager



CANTEEN, GRANTS AND FUNDING REPORT

The canteen this year stabilised in sales, and costs slightly increased with the replacement of the back fridge due to age. EFTPOS sales continue to increase now contributing over 30% of sales. With the completion of BP2 within 2019, we expect sales to increase which will pose a problem having limited serving, preparing & storage space for big club days.

Amanda Paech

2018 saw the commencement of drawdowns from the two grants received for the development of the second artificial surface - \$300,000 from the Australian Government and \$1,000,000 from Brisbane City Council. The grant approved by the Queensland Government for the LED floodlighting will be utilized during the latter part of the development when the new lights are installed.

Due to the final costings for the new field additional funds were requested and committed from the three bodies which form BHMG (BWA, BHA and Kedron Wavell Services Hockey) to ensure the field could be completed.

During 2018 applications were submitted for grant funding for new changerooms for the new field. None have been successful to date.

Ian Harcla

