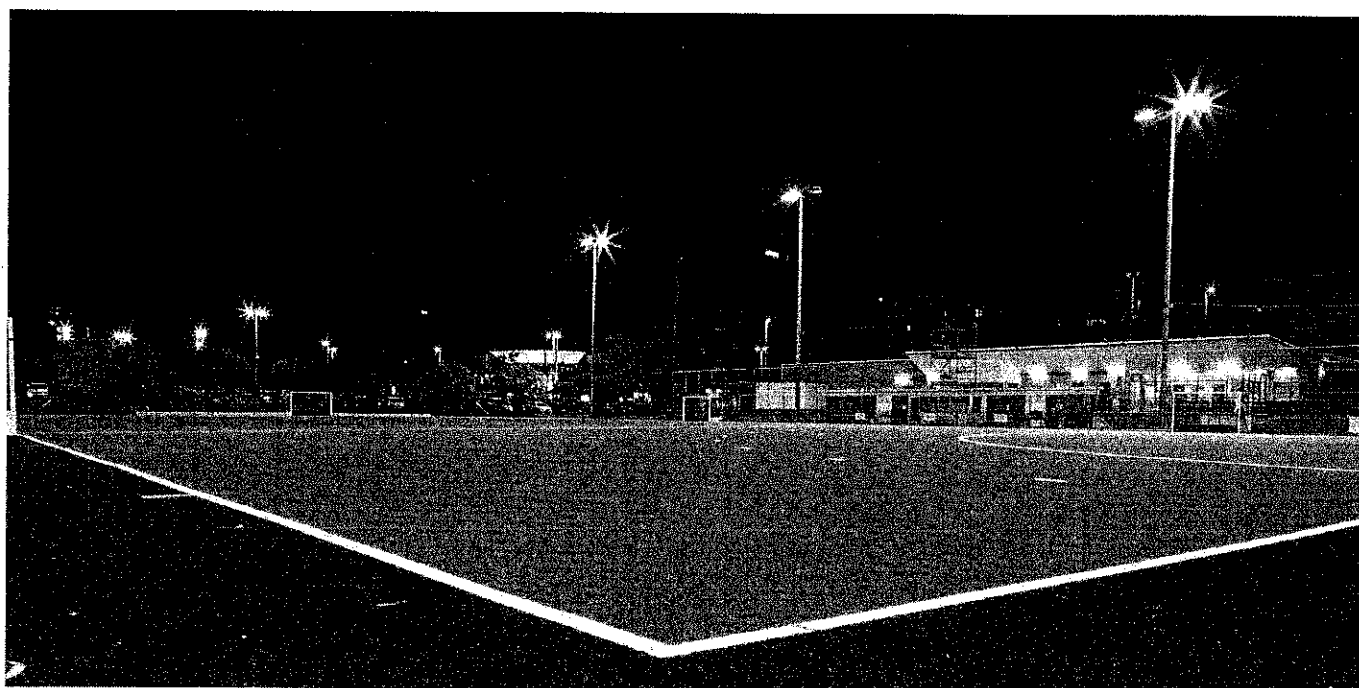


BHMG INC

BRISBANE HOCKEY MANAGEMENT GROUP INC



2016 Annual Report



Australian Government

Department of Infrastructure and Regional Development



Queensland Government



Dedicated to a better Brisbane

Brisbane Hockey Management Group Inc.

Eighth Annual Report

President: Greg Swann

Secretary: Kathleen Proctor

Treasurer: Paul Saunders

Committee Members: Ian Harcla, Ian Jones, Karin Walduck

Guest: Tony Comerford

Brisbane City Council Marchant Ward: Cr Fiona King

Full Time Facility Supervisor: Tony Freshwater

Casual Facility Supervisors: Robyn Sneddon, John Bigg, Andrew Dawson,
John Goodall

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Photos Courtesy of Andrew Blanchard & Hockey Photos Brisbane
<https://www.facebook.com/HPB.Hockey>

PRESIDENT'S REPORT

This year has been one of continuing the improvement and maintenance within a stable facility and financial management framework. 2016 was our seventh full year of operation of the centre as Brisbane Hockey Management Group Inc. (BHMGM) since commencing part way through the 2009 season.

Unfortunately we were unable to secure grants for further spectator facilities at Burringbar in 2016, however were successful in obtaining a Community Benefit Fund grant for new goal boxes which are now in place. Despite this a number of facility improvements continued, including rejuvenation of the top grass field and general maintenance of the facility due to its age and wear and tear. Plans for a viewing deck have been developed and grant applications to date have been unsuccessful, but will continue to be submitted in 2017. Security at Burringbar is a concern with break-ins and the subsequent theft of property continuing to impose costs on BHMGM. A grant application will continue to be pursued to provide improved security measures.

A number of significant positives occurred during 2016. Firstly, a request from Westfield to use the bottom field for staff parking during constructions to the Chermside Shopping Centre commenced in April following Brisbane City Council approval. The parking contract extends to end December or completion of construction. This arrangement is expected to deliver \$100,000 nett to BHMGM. Secondly, the Brisbane City Council announced a \$1 million grant for the provision of a second artificial surface at Burringbar during the local election campaign and Brisbane City Council has since provided written confirmation of its commitment to this grant. The grant is expected to be available in the 2017/2018 financial year. Thirdly, the Brisbane City Council grant has also enabled BHMGM to preserve the Commonwealth grant of \$300,000 announced in 2013 due additional funding to enable the project to commence and the Commonwealth's agreement to expend their grant first for initial project and site works expenditure.

Following these funding sources planning is underway to develop the project plan and budget, detailed plans and a construction schedule that should see commencement in the first half of 2017. The money from the parking will be used to support the completion of the field on an as needed basis.

The provision for the second artificial surface is good news for both BHMGM and the Brisbane Hockey community as it will provide more field time for training and fixtures, benefitting junior male and female players in particular.

While the financial viability of Burringbar is strong, cost pressures continue to be experienced, in particular for electricity and water. Changes to the way electricity charges are applied continue to see increased electricity costs to BHMGM, not for usage that we can control, but for network connection charges. Negotiations are in progress with the power supplier to revise our user status to reduce network connection costs which are approximately 70% of electricity costs. BHMGM is also investigating the viability of changing the lighting system to LED to reduce the on-going electricity usage and potentially qualify for a lower level of connection fees.

In addition to the provision on the second artificial surface, the priorities for BHMGM in 2016 and going forward are to continue to run the centre on a commercial basis to ensure self-sufficiency, maintenance of the facility and to make provision for the next replacement of the existing artificial surface as well as progressive improvement of the facility, in particular the top grass field. Given the age of the centre, a range of maintenance issues can be expected to continue – many of which are costly to resolve.

A facility development strategy continues to be developed to guide future improvements to Burringbar. High priority items are planning for supporting infrastructure (change rooms, viewing facilities etc.) for the new artificial surface and how this can be best integrated with existing

facilities and their improvement. The construction of a viewing deck to improve spectator amenity for the existing field remains a priority dependent only on grant funding as does the continuing improvement of the grass fields. The grass fields rejuvenation undertaken requires further work to build on the improvements made to date. This is an important action as the grass fields provide revenue across the year from other sports and need to be kept in good condition for both hockey and these sports.

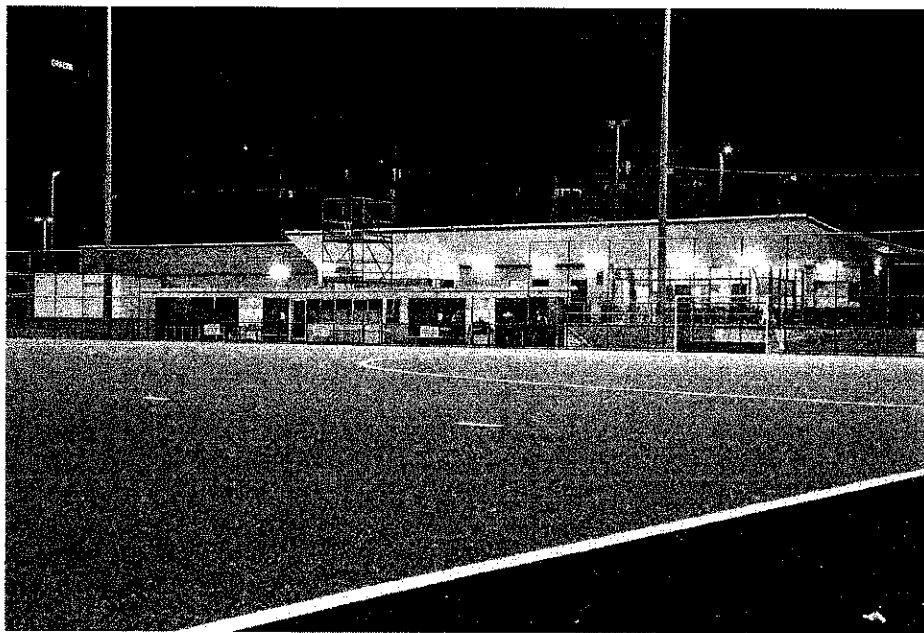
Maintenance of the facility continues to be good with the grounds and facilities being clean and presentable. Thank you to our Facility Manager, Tony Freshwater, and his team for your commitment to the good maintenance and operation of the centre. Tony Freshwater retired in 2016 and his role is now undertaken by John Goodall. We welcome John to this important role and wish to record our appreciation to Tony for his quality work, dedication, enthusiasm and support for BHMGM during his time as Facility Manager. Tony has been a pleasure to work with and his support to the Committee is much appreciated.

I would like to reiterate the continuing conflict that BHMGM faces in providing a turf facility for Brisbane Hockey at the lowest cost practicable while maintaining and improving Burringbar and saving the funds required for turf replacement. BHMGM acknowledges the cost to players for turf hire and strives to balance this within its financial responsibilities to provide for the continued operation and maintenance of Burringbar.

The achievements this year would not have been possible without the continuing commitment of the Committee and particular mention is made of the work of our Secretary, Kathleen Proctor and Treasurer, Paul Saunders. Both have key roles within their associations and have also continued to work hard to establish and improve the BHMGM operation of Burringbar Park. Ian Harcla also makes a significant contribution in identifying and progressing applications for available grants. The continuing commitment and work of representatives on BHMGM is appreciated. I would also like to thank John Davis, the President of KWSC for his assistance in managing grant applications and the success we have had in this area.

In closing, BHMGM is looking forward to an exciting and fulfilling year as the provision of a second artificial surface begins to be realised.

Greg Swann
President



SECRETARY'S REPORT

Our AGM was held on December 7th 2015 our Board was elected unopposed, Greg Swann continued as President , and Tony Comerford the BHA President was an invited guest at our meetings throughout the year. Our general meeting following the AGM saw us discuss how we could reduce the costs at the facility especially water and electricity.

During October to February much time was taken up on an application to the BCC to allow Westfield Chermside Shopping Centre (SCentre) to use the bottom grass field as a parking area for 12 months while their centre undertook major renovations. This field was in need of renovation and the income from this hire agreement would go a long way towards either a second artificial turf at the site or upgrade of the grass facilities. After much negotiation, approval was given and the bottom field utilized as a carpark for 12 months – details of the financial benefit to us is contained in the Financial Reports. Thank you to Paul & Susan for all their work in the financial area and Tony for liaising with SCentre.

Throughout the year lobbying provided an opportunity for grant money from the BCC to join with the Federal grant already held to install a second turf at BP. The BCC have agreed to provide \$1 million towards a second turf and so final concept plans, timelines and budgets are being produced at the time that this report is being produced. Thanks to the BCC & the Federal Government for their financial support. Thank you to IanH, IanJ and John Davis from KWSHC for their commitment to this project. Thank you to all on the committee who have attended meetings and provided information and time to support this project. A special thanks to John Giles for his work to date on the project, it is truly wonderful to have such a talented professional in the hockey community to assist us.

Our Facility Manager Tony Freshwater continued to maintain the facility to a high standard during 2016. Tony has been a valuable employee, the facility while aging always looks clean and tidy and we have him and his team of workers to thank for this. In September, Tony indicated he would be retiring from the Facility Manager position. He would continue to do some casual work for the association, but it was time to finish with full time work. Tony will be sadly missed for his great work ethic, good humour and dedication to the improvement of the venue. Well done and thanks Tony and your team, for all your hard work in 2016.

Beside the BCC grant for the second artificial turf, we gained funding from the Gambling Community Benefit Fund for a set of goal boxes which were urgently needed, thank you IanH for all your work on grant applications. We will continue to look for as many grants as possible to support items the facility needs.

We have been in discussions since last year on providing our facility for pre-Commonwealth Game training for the English hockey teams, we will continue to work on this project.

KWSHC continued to run the canteen to allow our patrons to purchase quality product at reasonable prices. All money raised from the canteen stays in our sport, so we encourage you to utilize the facilities provided. Thank you to KWSHC for your work with this. The canteen is limited in space and storage, but we appreciate what KWSHC do within these limitations.

Thank you to Greg, Karin & Tony for your attendance at meetings, wise counsel and commitment to BHMGM. Thank you also to Kim Rendell for looking after the mail and website for BHMGM.

Kathy Proctor
Secretary

TREASURER REPORT

The 2016 Financial Statements of Brisbane Hockey Management Group Inc., for the year ending 30 September 2016, are submitted and appear in this Annual Report.

The financial position of BHMG Inc is reasonable. BHMG negotiated a contract with Scentre (Westfield) and the BCC to use a grass field until January 31st, 2017, as an overflow car park, whilst they completed building a further story on the shopping centre. The profit of \$97,799 is inflated by the car parking payments, in fact without this the actual profit would have been \$11,799. BHMG was fortunate, but there will still be the restitution of the field at the completion of the contract.

Water and Electricity costs continue to undermine our ability to reasonably save enough monies in our sinking fund to eventually replace the artificial surface with in the five to seven years depending on the wear factor.

BHMG is currently working on architectural drawings and technical evaluations of the site of the second artificial surface, which has \$1,4000,000 in funding from The Federal Government and the Brisbane City Council. Hopefully, LED lighting may lower our electricity charges.

I would like to thank Tony Freshwater for his years of work at Burringbar and wish him all the best in retirement. He has set a standard that will be the benchmark for the "look" of the facility and also his ability to manage the continual chasing of overdue monies.

To Kathy Proctor, who somehow manages the unenviable job of taking the minutes and controlling the ongoing inflow of information. To Susan Johnstone, my continued thanks - Susan oversees BHMG accounts with efficiency, accuracy and good humour.

Greg Swan has continue on the board, to assist the load on the current BHA president Tony Comerford and also Karin Walduck, as presidents of the Women's associations – thank you for giving so generously of their time on the BHMG board.

We are fortunate to also have the continued contributions of Ian Harcla and Ian Jones, a big thank you. Finally, thank you to BHA Secretary Kim Rendell, who co-ordinates the website and any other matters that come through his area.

Paul Saunders
Finance & Facilities



EQUIPMENT, STAFF AND FACILITIES REPORT

Equipment:

All current equipment is in sound working condition with the Ferris Grass field mower serviced just prior to the end of the 2016 season. A set of new goals for the Turf Field were purchased again just before the end of this season and will be erected prior to the commencement of the 2017 season. One set of goals will then be used on the grass field to replace those currently used there.

Field Maintenance:

Overall condition of the field surround and playing surface is very good. No major issues to report. Replacement fencing will be completed between the week of 28/11/16 and 05/12/16. This work was approved by the board as per quote provided by Sureline Fencing at Geebung. A complaint from a local resident regarding the lighting on the turf field has been actioned with a final lighting audit to be completed before the end of the year by the Brisbane City Council. Steve Lambert (electrician) has made the necessary adjustments to the lights, where these adjustments were made consideration was given for all turf users and their safety.

Security:

No security issues to report in 2016. An emphasis by all staff has been placed around ensuring that before closing, after training, games etc.. that the premises are secure. A "Key Roster" will be implemented by the Facility Manager to minimise the number of key holders for the facility. This will be in place before the commencement of the 2017 season.

Painting/Cleaning:

Painting of dressing room floors was completed before 2016 season start and will again be done before commencement of 2017 season. The backboard area behind both goals on the turf field will also be painted during the week where the fencing is being replaced. Clubhouse walls, dugout areas, pathways etc.. will be pressure cleaned before 2017 season start, this work has already commenced.

Staffing:

2016 saw staffing remain as per 2015, however John was released from his duties by the facility supervisor. We would like to thank him for his contribution to the smooth running of the facility. Robyn and Andrew remained and will remain again in 2017, we thank them for their commitment and reliability. John Goodall came on board on a casual basis, (initially) and has now taken over the Facility Manager's position permanently as of October from Tony who has retired after some 5 or so years in the job. We sincerely thank Tony for all his hard work and dedication during his time with BHMG and wish him an enjoyable retirement. He will however help out during the season from time to time.

2017 Season:

Pre-season bookings are strong with all of the clubs who used BP during 2016 returning for 2017. Majority of the clubs have or are in the process of finalizing start dates for their pre-season and regular season training. Every spare minute of turf time has been allocated and the training schedule for the FULL SEASON is now on the BHMG website. Thank you Kim (BHA) for getting that up and available on the website so soon.

Lastly, I would like to thank the Board Members and the staff for making me feel very welcome. I hope to use the years of experience as a Relationship Manager in the finance sector, business owner, and sports lover in making Burringbar Park the PREMIER hockey facility in Brisbane. Together I believe this is more than achievable.

John Goodall
2017 Facility Manager

Tony Freshwater
2016 Facility Manager

CANTEEN, GRANTS AND FUNDING REPORT

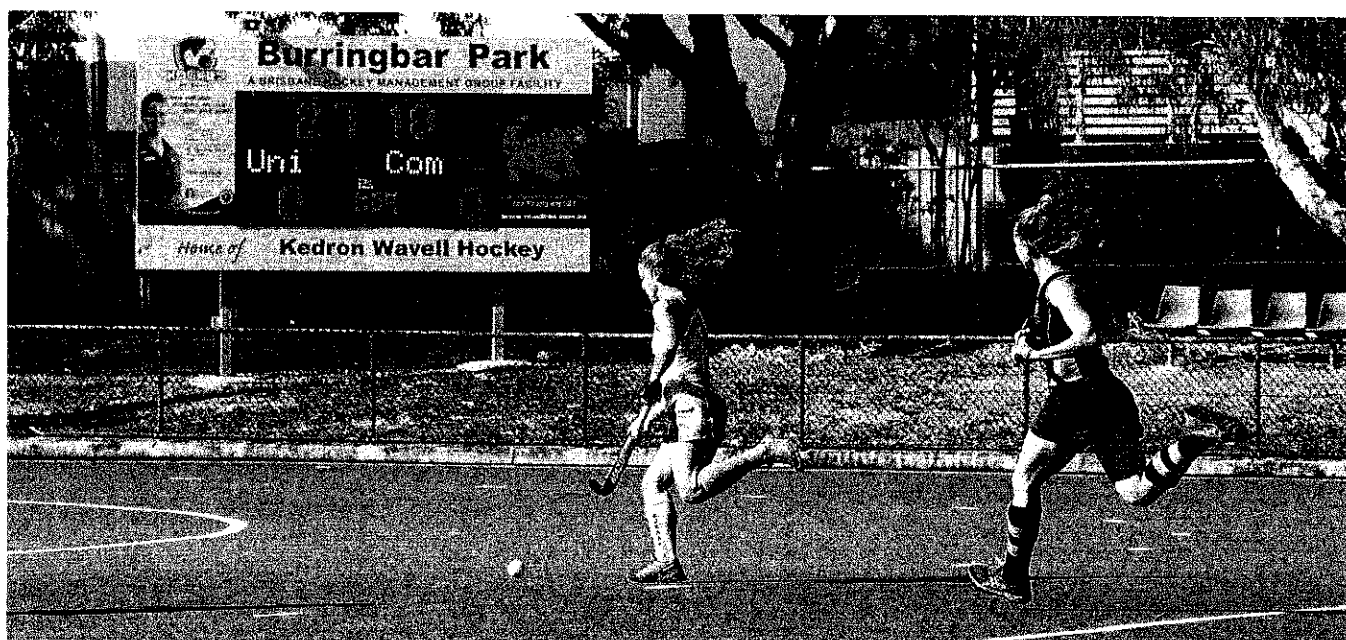
BHMG has continued to seek grant funding for improvements to spectator facilities at Burringbar Park. Plans have been drawn up and grant applications were made with the State Government and BCC with no success. BHMG will keep trying to seek funds to improve the hockey experience of patrons at Burringbar Park.

BHMG has received a commitment from the Federal Government for \$300,000 funding towards a second artificial field at Burringbar Park. During the 2016 Local Government Elections Brisbane City Council provided a commitment of \$1m towards the second artificial surface which has been subsequently confirmed following the election. These two commitments will provide the bulk of the funding for the second surface and planning is now underway to have the field completed within the funding guidelines provided by the two levels of government.

BHMG is also preparing concept plans for development of extra dressing rooms and amenities to cover the second field as well as an expansion of the canteen and spectator facilities at the Park. When completed a submission will be put to the State Government for funding.

The canteen showed continued patronage over the winter season which provided additional revenue for the facility. Kedron Wavell continued to be mindful of the hockey community by keeping costs as low as possible. Running the canteen requires a significant amount of manpower from Club volunteers and the efforts of the Kedron Wavell Club are commended in maintaining this service to the hockey community.

Ian Harcla and Ian Jones



**INDEPENDENT AUDIT REPORT TO THE MEMBERS OF
BRISBANE HOCKEY MANAGEMENT GROUP INC.**

I have audited the Statements of Income and Expenditure and Balance Sheet, being special purpose financial reports, of Brisbane Hockey Management Group Inc. for the year ended 30 September 2016.

The Committee is responsible for the preparation and presentation of these financial reports and the information they contain, and has determined that the basis of accounting used in their preparation is appropriate to meet the needs of the members. I have conducted an independent audit of the financial report in order to express an opinion to the members of the Committee on its preparation and presentation. No opinion is expressed as to whether the basis of accounting used is appropriate to the needs of the members.

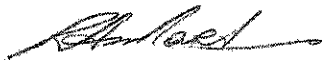
The financial report has been prepared for distribution to the members. I disclaim any assumption of responsibility to any person other than the members for reliance on this report, or on the financial report to which it relates, or for any purpose other than that for which it is prepared.

My audit has been conducted in accordance with Australian Standards. My audit procedures included examination, on a test basis, of evidence supporting the amounts and other disclosures in the financial report and the evaluation of significant accounting estimates. These procedures have been presented fairly in accordance with the basis of accounting used.

The audit opinion expressed in this report has been formed on the above basis.

AUDIT OPINION

It is my opinion that the financial report of the Brisbane Hockey Management Group Inc. for the year ended 30 September 2016 has been properly prepared so as to present a true and fair view of the Committee's financial position as at that date.



R.A. Martin FIPA

12 November 2016

Brisbane Hockey Management Group Inc
ABN 17 153 939 898

Profit & Loss Statement
for the Period Ending 30 September 2016

	2016	2015
	\$	\$
Income		
Rent Hire and Lease Revenue		
Facility Hire	0.00	20.00
Total Rent Hire and Lease Revenue	0.00	20.00
Turf Hire - Training		
BHA Rep Training	272.73	
BWHA Rep Training	5,954.57	2,863.63
Junior training	36,324.11	41,556.41
Senior Training	46,542.15	49,455.01
School Hire	1,399.08	2,789.08
Total Turf Hire - Training	90,492.64	96,664.13
Turf hire - Fixtures		
BHA Juniors	6,940.91	10,854.54
BHA Seniors	29,661.82	24,610.00
BWHA Juniors	12,299.99	8,836.38
BWHA Seniors	25,637.28	20,010.00
BWHA Masters	11,786.35	11,836.36
Total Turf hire - Fixtures	86,326.35	76,147.28
Turf Hire - Other Competitions		
Summer Competition	7,707.27	3,927.27
Total Turf Hire - Other Competitions	7,707.27	3,927.27
Grass hire		
Touch - Premier	5,214.55	10,158.41
Touch - Rugby League	5,390.46	7,245.00
Parking Westfield	86,000.00	23,857.00
Total Grass hire	96,605.01	41,260.41
Other Revenue		
Canteen Sales	0.00	1,600.00
Other Revenue	13,815.79	8,680.00
Total Other Revenue	13,815.79	10,280.00
Grant Funding	7,827.27	0.00
Total Income	302,774.33	228,299.09
Less Expenses		
Materials and Services		
Cleaning	1,302.61	360.89
Advertising	0.00	0.00
Bank Fees	114.10	190.18
Depreciation	21,199.69	28,583.84
Electricity	67,375.33	62,374.20
Local Authority Charges- Water	25,717.40	28,570.71
Gas	115.68	150.00
Fuel	593.83	809.23

Brisbane Hockey Management Group Inc
ABN 17 153 939 898

Postage	0.00	18.07
Printing	0.00	22.75
Stationery	9.07	90.00
Office Equipment	0.00	0.00
Waste Disposal	2,691.94	2,616.11
Telephones	1,045.05	667.62
Computer Expenses inc Internet	830.91	531.81
Licences, Fees & Permits	3,351.76	3,095.81
Legal Costs	0.00	0.00
Materials	294.28	735.13
Rates	0.00	0.00
Repairs and maintenance	4,334.54	18,372.70
Total Materials and Services	<u>128,976.19</u>	<u>147,189.05</u>
Property Plant & Equipment		
Maintenance - Buildings		
Lighting	9,255.00	13,057.63
Fire Panel	104.00	464.00
Safety Switch Testing	180.00	130.00
Plumbing - Water System, Taps	555.00	311.00
Globes Broken Glass Graffiti	0.00	344.00
Programmed Provisions Internal	2,100.00	1,440.00
Maintenance - Grounds	2,524.96	6,482.39
Maintenance - Plant & Equip	10,466.14	4,634.25
Total Property Plant & Equipment	<u>25,185.10</u>	<u>26,863.27</u>
Financial Costs		
Audit Fees	825.00	787.50
BAS Rounding	-2.08	-1.24
Insurance Premiums	4,539.17	4,436.24
Total Financial Costs	<u>5,362.09</u>	<u>5,222.50</u>
Labour Costs		
Staff Amenities		0.00
Wages & Salaries	57,394.81	62,756.76
Workers Compensation	499.80	782.42
Superannuation	5,101.14	5,722.63
Other Employer Expenses	5,945.86	0.00
Total Labour Costs	<u>68,941.61</u>	<u>69,261.81</u>
Total Operating Expenses	<u>228,464.99</u>	<u>248,536.63</u>
Operating Profit	<u>74,309.34</u>	<u>-20,237.54</u>
Other Income		
Interest Income	2,290.01	2,475.65
Total Other Income	<u>2,290.01</u>	<u>2,475.65</u>
Net Profit / (Loss)	<u>76,599.35</u>	<u>-17,761.89</u>
Net Profit (Loss) Available for Allocations	<u>76,599.35</u>	<u>-17,761.89</u>

This statement is to be read in conjunction with the attached compilation report and notes to the accounts.

Brisbane Hockey Management Group Inc
ABN 17 153 939 898

Balance Sheet
As At 30 September 2016

	2016	2015
	\$	\$
Assets		
Current Assets		
Cash On Hand		
Cheque Account	83,391.61	67,400.31
Payroll Cheque Account	-0.30	-0.30
Petty Cash	71.21	70.00
Total Cash On Hand	83,462.52	67,470.01
Investment Accounts		
Web Saver 20864913	209,019.37	126,729.36
St George Debit Card	1,007.28	459.95
Total Investment Accounts	210,026.65	127,189.31
Trade Debtors	6,251.00	10,173.50
Less Prov Doubtful Debts	72.00	72.00
	6,323.00	10,245.50
Total Current Assets	299,812.17	204,904.82
Property & Equipment		
Clubhouse		
Clubhouse at Cost	102,197.98	102,197.98
Total Clubhouse	102,197.98	102,197.98
Equipment		
Equipment at Cost	63,977.80	56,037.80
Total Equipment at Cost	63,977.80	56,037.80
Hockey Surface		
Hockey Surface	288,699.98	288,699.98
Total Hockey Surface at Cost	288,699.98	288,699.98
Total Property & Equipment	454,875.76	446,935.76
Property & Equipment Accum Dep'n	401,439.82	380,240.13
Total Fixed Assets	53,435.94	66,695.63
Total Assets	353,248.11	271,600.45
Liabilities		
Current Liabilities		
Trade Creditors	3428.61	213.92
GST Liabilities		
GST Collected	12987.79	10,714.35
GST Paid	-4,106.98	-4,983.99
Total GST Liabilities	8880.81	5,730.36

Brisbane Hockey Management Group Inc
ABN 17 153 939 898

Payroll Liabilities		
Payroll Accruals Payable	274.15	1,538.98
PAYG Withholding Payable	2,437.62	2,489.62
Total Payroll Liabilities	<u>2711.77</u>	<u>4,028.60</u>
Total Current Liabilities	15,021.19	9,972.88
Total Liabilities	<u>15,021.19</u>	<u>9,972.88</u>
Net Assets	338,226.92	261,627.57
Equity		
Sinking Fund	100,000.00	100,000.00
Unallocated Payments	25.00	25.00
Retained Earnings	161,602.57	179,364.46
Current Year Earnings	76,599.35	-17,761.89
Total Equity	<u>338,226.92</u>	<u>261,627.57</u>

This statement is to be read in conjunction with the attached
compilation report and notes to the accounts.

Brisbane Hockey Management Group Inc
ABN 17 153 939 898

Notes to and forming part of the Financial Statements
for the Year Ended 30 September 2016

Note 1 -Statement of Significant Accounting Policies

These financial statements are general purpose financial statements. They have been prepared in accordance with Accounting Standards and other mandatory professional reporting requirements and the Corporations Law. The financial report has also been prepared on an accruals basis and is based on historical costs and does not take into account changing money values or, except where stated, current valuations of non-current assets. Cost is based on the fair values of the consideration given in exchange for assets. The accounting policies have been consistently applied, unless otherwise stated.

Note 2- Adjustments made to prior year reports

No adjustments have been made to prior year reports.

Note 3 - Depreciation

The small business depreciation rules have been applied to:

- immediately write off depreciating assets costing less than \$1,000 each,
- to pool in a general small business pool, and deduct at the rate of 30% per annum, other depreciating assets with an effective life of less than 25 years.

Compilation Report

On the basis on information provided by the Brisbane Hockey Management Group Inc. ("the client"), we have compiled in accordance with APES 315 "Compilation of Financial Information" the general purpose financial report of the client for the period ended 30 September 2016 as set out in the attached pages.

The Client is solely responsible for the information contained in the general purpose financial report.

Our procedures use accounting expertise to collect, classify and summarise the financial information, which the Client provided, into a financial report. Our procedures include verification or validation procedures.

To the extent permitted by law, we do not accept liability for any loss or damage which any person, other than the Client, may suffer arising from any negligence on our part. No person should rely on the general purpose financial report without having an audit or review conducted.

The general purpose financial report was prepared exclusively for the benefit of the Client. We do not accept responsibility to any other person for the contents of the general purpose

Charles Stanford & Associates
3/194 Sandgate Road
Albion Qld 4010
DATED: 12 November 2016